



Office use only: *Stamp Received*

Permit: _____

Food Truck Application

Business Info

Name of Person Applying: _____ Date: _____

Name of Business: _____ DBA if applicable: _____

Email: _____ Phone: _____

Business Address:

Commissary Location:

Required Documents

Check each box to verify you are submitting the required documentation. All documents listed below are required to obtain the Food Truck permit.

- Town of Lexington Business license application (if you do not have a current one with us already)
- Town of Lexington Hospitality Tax registration form (if you are not already registered for H Tax)
- Copy of permits required by SC DHEC
- Color photographs of the exterior of the Food Truck

Please read the following statements and **initial** each line:

_____ I understand that I must turn in my completed application and all other necessary required paperwork at least 10 business days before the desired start date.

_____ I acknowledge that I was given a copy of the Town of Lexington Food Truck Ordinance, and have read and understand the requirements and restrictions of the ordinance.

_____ I understand the Town of Lexington has the right to inspect my Mobile Food Truck at any time for the purpose of ascertaining whether or not any of the provisions of this division are being violated.

_____ I understand the operation of a food truck outside of a commercial property that hold an annual mobile food vendor permit is strictly prohibited. With the exception of a permitted special event.

_____ I understand I shall not provide furniture, umbrellas, objects or structures outside of the vehicle, except for one condiment table and trash receptacles.

_____ I understand that I must display the proper licensing and decal upon approval of my Food Truck permit and business license in a visible location on the truck.



_____ I understand that I must renew my business license with the start of each business license year and submit a hospitality tax report as required by the schedule in the TOL H-Tax Ordinance.

_____ I understand that I must provide a trash receptacle for customers and clean up my site daily.

_____ I understand that no items may be displayed outside the vehicle. Advertising is limited to items permanently attached to the vehicle and road worthy, and a "sandwich board" sign which must be located within five feet of the vehicle. Advertising is limited to the name of the product, or vendor, and the posting of prices. Electronic or illuminated signs or signs posted off the premises shall not be permitted.

_____ I understand that no sound device which produces an offensive or loud noise that attracts customers is to used, and vendors shall not use any public address system on the vehicle to broadcast or advertise products.

_____ I understand that I am not permitted to operate outside the hours of 8:00 A.M. to 11:00 P.M, and setup shall not begin before 7 a.m. At the end of each business day's operation, the I must remove my food vendor vehicle and all materials associated with the business from the parcel.

_____ I understand that direct sales to motor vehicles is not allowed.

Signature: _____ Date: _____